

<b>REGISTRATION FOR SCIENTIFIC AND TECHNICAL INFORMATION SERVICES</b>						Form Approved OMB No. 0704-0264 Expires Jun 30, 2001	
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<b>PLEASE DO NOT RETURN YOUR FORM TO THE ABOVE ADDRESS. SEND YOUR COMPLETED FORM TO: DEFENSE TECHNICAL INFORMATION CENTER, ATTN: DTIC-BCS, 8725 JOHN J. KINGMAN ROAD, SUITE 0944, FORT BELVOIR, VA, 22060-6218.</b>							
<b>SECTION I - GENERAL INFORMATION</b> <i>(All applicants must complete Section I.)</i>						<b>FOR DTIC USE ONLY</b>	
1. ORGANIZATION NAME			2. SUBORGANIZATION NAME			DTIC USER CODE	
3.a. STREET ADDRESS		b. CITY	c. STATE	d. ZIP CODE		RENEWAL DATE (YYYYMMDD)	
4. ATTENTION						USER TYPE	
a. NAME <i>(Last, First, Middle Initial)</i>		b. POSITION/TITLE		c. OFFICE SYMBOL		CHARGE CODE	ENTITY CODE
5. TELEPHONE NUMBER <i>(Include area code)</i>			6. FAX NUMBER <i>(Include area code)</i>				
a. COMMERCIAL	b. DSN		a. COMMERCIAL	b. DSN		SERVICE LEVEL SPONSOR	CAGE CODE
7. INTERNET E-MAIL ADDRESS		8.a. PRIME CONTRACT NUMBER <i>(Or other appropriate number) (Contractors only)</i>		b. EXPIRATION DATE (YYYYMMDD)		FACILITY SECURITY CLEARANCE	
						SECURITY CLEARANCE	
9. CURRENT OR FORMER USER <i>(X one)</i> <input type="checkbox"/> YES <i>(Enter DTIC user code)</i> <input type="checkbox"/> NO		10. MILITARILY CRITICAL TECHNICAL DATA AGREEMENT CERTIFICATION NUMBER <i>(Contractors only)</i>				TYPE	RD
						CNWDI SIGMA	NATO
11. TYPE OF ACCESS DESIRED <i>(X as applicable)</i>							
<input type="checkbox"/> UNCLASSIFIED/UNLIMITED <input type="checkbox"/> UNCLASSIFIED/LIMITED <input type="checkbox"/> CONFIDENTIAL <input type="checkbox"/> SECRET <input type="checkbox"/> RESTRICTED DATA <input type="checkbox"/> CNWDI <input type="checkbox"/> NATO							
<b>SECTION II - SECURITY OFFICER</b> <i>(All U.S. Government organizations must complete Section II if requesting access to classified data.)</i>							
12. SECURITY OFFICER CERTIFICATION I certify that the organization listed in Section I may receive and store classified data at the access level indicated in Section I.							
a. NAME <i>(Last, First, Middle Initial)</i>				b. ORGANIZATION NAME			
c. (1) STREET ADDRESS				(2) CITY		c. STATE	d. ZIP CODE
d. TELEPHONE NUMBER <i>(Include area code)</i>			e. SIGNATURE			f. DATE SIGNED (YYYYMMDD)	
(1) COMMERCIAL		(2) DSN					
<b>SECTION III - PRIME CONTRACTOR APPROVAL</b> <i>(All subcontractors must complete Section III. Prime Contractor's signature is required.)</i>							
13. PRIME CONTRACTOR ORGANIZATION NAME				14.a. SUBCONTRACT NUMBER		b. EXPIRATION DATE (YYYYMMDD)	
15.a. STREET ADDRESS				b. CITY		c. STATE	d. ZIP CODE
16.a. PRIME CONTRACTING OFFICER NAME <i>(Last, First, Middle Initial)</i>				b. POSITION/TITLE			
c. TELEPHONE NUMBER <i>(Include area code)</i>		d. SIGNATURE				e. DATE SIGNED (YYYYMMDD)	
<b>SECTION IV - U.S. GOVERNMENT APPROVING OFFICIAL</b> <i>(All contractors, those DoD organizations requesting access to classified data, and Non-DoD Government organizations requesting access to unclassified/limited or classified data must complete Section IV. Government Approving Official's signature is required.)</i>							
17. APPROVING ORGANIZATION NAME		18.a. STREET ADDRESS		b. CITY		c. STATE	d. ZIP CODE
19.a. APPROVING OFFICIAL NAME <i>(Last, First, Middle Initial)</i>				b. POSITION/TITLE			
c. TELEPHONE NUMBER <i>(Include area code)</i>			d. SIGNATURE			e. DATE SIGNED (YYYYMMDD)	
(1) COMMERCIAL		(2) DSN					
<b>FOR DTIC USE ONLY</b>							

SECTION V - SUBJECT FIELDS AND GROUPS (X as applicable. All applicants must complete Section V if requesting access to classified data. The first number is the subject field, the second is the more specific group.)			
<input type="checkbox"/>	<b>01 Aviation Technology (ALL)</b>	<input type="checkbox"/>	<b>11 Materials (Continued)</b>
<input type="checkbox"/>	01 Aerodynamics	<input type="checkbox"/>	03 Coatings, Colorants & Finishes
<input type="checkbox"/>	02 Military Aircraft Operations	<input type="checkbox"/>	04 Laminates & Composite Materials
<input type="checkbox"/>	03 Aircraft	<input type="checkbox"/>	05 Textiles
<input type="checkbox"/>	03.01 Helicopters	<input type="checkbox"/>	06 Metallurgy & Metallography
<input type="checkbox"/>	03.02 Bombers	<input type="checkbox"/>	06.01 Properties of Metals & Alloys
<input type="checkbox"/>	03.03 Attack and Fighter Aircraft	<input type="checkbox"/>	06.02 Fabrication Metallurgy
<input type="checkbox"/>	03.04 Patrol & Reconnaissance Aircraft	<input type="checkbox"/>	07 Miscellaneous Materials
<input type="checkbox"/>	03.05 Transport Aircraft	<input type="checkbox"/>	08 Lubricants & Hydraulic Fluids
<input type="checkbox"/>	03.06 Training Aircraft	<input type="checkbox"/>	09 Plastics
<input type="checkbox"/>	03.07 V/STOL	<input type="checkbox"/>	10 Elastomers & Rubber
<input type="checkbox"/>	03.08 Gliders and Parachutes	<input type="checkbox"/>	11 Solvents, Cleaners & Abrasives
<input type="checkbox"/>	03.09 Civilian Aircraft	<input type="checkbox"/>	12 Wood, Paper & Related Forestry Products
<input type="checkbox"/>	03.10 Pilotless Aircraft	<input type="checkbox"/>	<b>12 Mathematical &amp; Computer Sciences (ALL)</b>
<input type="checkbox"/>	03.11 Lighter-than-Air Aircraft	<input type="checkbox"/>	01 Numerical Mathematics
<input type="checkbox"/>	03.12 Research & Experimental Aircraft	<input type="checkbox"/>	02 Theoretical Mathematics
<input type="checkbox"/>	04 Flight Control & Instrumentation	<input type="checkbox"/>	03 Statistics & Probability
<input type="checkbox"/>	05 Terminal Flight Facilities	<input type="checkbox"/>	04 Operations Research
<input type="checkbox"/>	06 Commercial & General Aviation	<input type="checkbox"/>	05 Computer Programming & Software
<input type="checkbox"/>	<b>02 Agriculture (ALL)</b>	<input type="checkbox"/>	06 Computer Hardware
<input type="checkbox"/>	01 Agricultural Chemistry	<input type="checkbox"/>	07 Computer Systems
<input type="checkbox"/>	02 Agricultural Economics	<input type="checkbox"/>	08 Computer Systems Management & Standards
<input type="checkbox"/>	03 Agricultural Engineering	<input type="checkbox"/>	09 Cybernetics
<input type="checkbox"/>	04 Agronomy, Horticulture, & Aquiculture	<input type="checkbox"/>	<b>13 Mechanical, Industrial, Civil &amp; Marine Engineering (ALL)</b>
<input type="checkbox"/>	05 Animal Husbandry & Veterinary Medicine	<input type="checkbox"/>	01 Air Conditioning, Heating, Lighting & Ventilating
<input type="checkbox"/>	06 Forestry	<input type="checkbox"/>	02 Civil Engineering
<input type="checkbox"/>	<b>03 Astronomy &amp; Astrophysics (ALL)</b>	<input type="checkbox"/>	03 Construction Equipment, Materials & Supplies
<input type="checkbox"/>	01 Astronomy	<input type="checkbox"/>	04 Containers & Packaging
<input type="checkbox"/>	02 Astrophysics	<input type="checkbox"/>	05 Couplers, Fasteners & Joints
<input type="checkbox"/>	03 Celestial Mechanics	<input type="checkbox"/>	06 Surface Transportation & Equipment
<input type="checkbox"/>	<b>04 Atmospheric Sciences (ALL)</b>	<input type="checkbox"/>	06.01 Surface Effect Vehicles/Amphibious Vehicles
<input type="checkbox"/>	01 Atmospheric Physics	<input type="checkbox"/>	07 Hydraulic & Pneumatic Equipment
<input type="checkbox"/>	02 Meteorology	<input type="checkbox"/>	08 Manufacturing & Industrial Engineering & Control of Production Systems
<input type="checkbox"/>	<b>05 Behavioral &amp; Social Sciences (ALL)</b>	<input type="checkbox"/>	09 Machinery & Tools
<input type="checkbox"/>	01 Administration & Management	<input type="checkbox"/>	10 Marine Engineering
<input type="checkbox"/>	02 Information Science	<input type="checkbox"/>	10.01 Submarine Engineering
<input type="checkbox"/>	03 Economics & Cost Analysis	<input type="checkbox"/>	11 Pumps, Filters, Pipes, Tubing, Fitting & Valves
<input type="checkbox"/>	04 Government & Political Science	<input type="checkbox"/>	12 Safety Engineering
<input type="checkbox"/>	05 Sociology & Law	<input type="checkbox"/>	13 Structural Engineer & Building Technology
<input type="checkbox"/>	06 Humanities & History	<input type="checkbox"/>	<b>14 Test Equipment, Research Facilities &amp; Reprography (ALL)</b>
<input type="checkbox"/>	07 Linguistics	<input type="checkbox"/>	01 Holography
<input type="checkbox"/>	08 Psychology	<input type="checkbox"/>	02 Test Facilities, Equipment & Methods
<input type="checkbox"/>	09 Personal Management & Labor	<input type="checkbox"/>	03 Recording & Playback Devices
<input type="checkbox"/>	<b>06 Biological &amp; Medical Science (ALL)</b>	<input type="checkbox"/>	04 Photography
<input type="checkbox"/>	01 Biochemistry	<input type="checkbox"/>	05 Printing & Graphic Arts
<input type="checkbox"/>	02 Genetic Engineering & Molecular Biology	<input type="checkbox"/>	<b>15 Military Sciences (ALL)</b>
<input type="checkbox"/>	03 Biology	<input type="checkbox"/>	01 Military Forces & Organizations
<input type="checkbox"/>	04 Anatomy & Physiology	<input type="checkbox"/>	02 Civil Defense
<input type="checkbox"/>	05 Medicine & Medical Research	<input type="checkbox"/>	03 Defense Systems
<input type="checkbox"/>	06 Ecology	<input type="checkbox"/>	03.01 Antimissile Defense Systems
<input type="checkbox"/>	07 Radiobiology	<input type="checkbox"/>	03.02 Antiaircraft Defense Systems
<input type="checkbox"/>	08 Food, Food Service & Nutrition	<input type="checkbox"/>	03.03 Antisatellite Defense Systems
<input type="checkbox"/>	09 Hygiene & Sanitation	<input type="checkbox"/>	04 Military Intelligence
<input type="checkbox"/>	10 Stress Physiology	<input type="checkbox"/>	05 Logistics, Military Facilities & Supplies
<input type="checkbox"/>	11 Toxicology	<input type="checkbox"/>	06 Military Operations, Strategy & Tactics
<input type="checkbox"/>	12 Medical Facilities, Equipment & Supplies	<input type="checkbox"/>	06.01 Naval Surface Warfare
<input type="checkbox"/>	13 Microbiology	<input type="checkbox"/>	06.02 Undersea & Antisubmarine Warfare
<input type="checkbox"/>	14 Weapons Effects (Biological)	<input type="checkbox"/>	06.03 Chemical, Biological & Radiological Warfare
<input type="checkbox"/>	15 Pharmacology	<input type="checkbox"/>	06.04 Nuclear Warfare
<input type="checkbox"/>	<b>07 Chemistry (ALL)</b>	<input type="checkbox"/>	06.05 Space Warfare
<input type="checkbox"/>	01 Industrial Chemistry/Chemical	<input type="checkbox"/>	06.06 Land Mine Warfare
<input type="checkbox"/>	02 Inorganic Chemistry	<input type="checkbox"/>	06.07 Unconventional Warfare
<input type="checkbox"/>	03 Organic Chemistry	<input type="checkbox"/>	<b>16 Guided Missile Technology (ALL)</b>
<input type="checkbox"/>	04 Physical Chemistry	<input type="checkbox"/>	01 Guided Missile Launching & Basing Support
<input type="checkbox"/>	05 Radiation & Nuclear Chemistry	<input type="checkbox"/>	02 Guided Missile Trajectories, Accuracy & Ballistics
<input type="checkbox"/>	06 Polymer Chemistry	<input type="checkbox"/>	02.01 Guided Missile Dynamics, Config. & Control
<input type="checkbox"/>	<b>08 Earth Sciences &amp; Oceanography</b>	<input type="checkbox"/>	03 Guided Missile Warheads & Fuzes
<input type="checkbox"/>	01 Biological Oceanography	<input type="checkbox"/>	04 Guided Missiles
<input type="checkbox"/>	02 Cartography & Aerial Photography	<input type="checkbox"/>	04.01 Air- & Space-Launched Guided Missiles
<input type="checkbox"/>	03 Physical & Dynamic Oceanography	<input type="checkbox"/>	04.02 Surface-Launched Guided Missiles
<input type="checkbox"/>	04 Geomagnetism	<input type="checkbox"/>	04.03 Underwater-Launched Guided Missiles
<input type="checkbox"/>	05 Geodesy	<input type="checkbox"/>	05 Guided Missile Reentry Vehicles
<input type="checkbox"/>	06 Geography	<input type="checkbox"/>	<b>17 Navigation, Detection &amp; Countermeasures (ALL)</b>
<input type="checkbox"/>	07 Geology, Geochemistry & Mineralogy	<input type="checkbox"/>	01 Acoustic Detection & Detectors
<input type="checkbox"/>	08 Hydrology, Limnology & Potamology	<input type="checkbox"/>	02 Non-Acoustic/Non-Magnetic Submarine Detection
<input type="checkbox"/>	09 Mining Engineering	<input type="checkbox"/>	03 Direction Finding
<input type="checkbox"/>	10 Soil Mechanics	<input type="checkbox"/>	04 Countermeasures
<input type="checkbox"/>	11 Seismology	<input type="checkbox"/>	04.01 Radio Countermeasures
<input type="checkbox"/>	12 Snow, Ice & Permafrost	<input type="checkbox"/>	04.02 Acoustic Countermeasures
<input type="checkbox"/>	<b>09 Electrotechnology &amp; Fluidics (ALL)</b>	<input type="checkbox"/>	04.03 Radar Countermeasures
<input type="checkbox"/>	01 Electrical & Electronic Equipment	<input type="checkbox"/>	04.04 Optical Countermeasures
<input type="checkbox"/>	02 Fluidics & Fluierics	<input type="checkbox"/>	05 Optical Detection & Detectors
<input type="checkbox"/>	03 Lasers & Masers	<input type="checkbox"/>	05.01 Infrared Detection & Detectors
<input type="checkbox"/>	04 Line, Surface & Bulk Acoustic Wave Devices	<input type="checkbox"/>	05.02 Ultraviolet Detection & Detectors
<input type="checkbox"/>	05 Electrooptical & Optoelectronic Devices	<input type="checkbox"/>	06 Magnetic & Electric Field Detection & Detectors
<input type="checkbox"/>	06 Acoustooptic & Optoacoustic Devices	<input type="checkbox"/>	07 Navigation & Guidance
<input type="checkbox"/>	07 Electromagnetic Shielding	<input type="checkbox"/>	07.01 Land & Riverine Navigation & Guidance
<input type="checkbox"/>	<b>10 Power Propulsion &amp; Energy Conversion (Nonpropulsive) (ALL)</b>	<input type="checkbox"/>	07.02 Underwater & Marine Navigation & Guidance
<input type="checkbox"/>	01 Non-Electrical Energy Conversion	<input type="checkbox"/>	07.03 Air Navigation & Guidance
<input type="checkbox"/>	02 Electric Power Production & Distribution	<input type="checkbox"/>	07.04 Space Navigation & Guidance
<input type="checkbox"/>	03 Electrochemical Energy Storage	<input type="checkbox"/>	08 Miscellaneous Detection & Detectors
<input type="checkbox"/>	04 Energy Storage	<input type="checkbox"/>	09 Active & Passive Radar
<input type="checkbox"/>	<b>11 Materials (ALL)</b>	<input type="checkbox"/>	10 Seismic Detection & Detectors
<input type="checkbox"/>	01 Adhesives, Seals & Binders	<input type="checkbox"/>	11 Target Direction, Range & Position Finding
<input type="checkbox"/>	02 Ceramics, Refractories & Glass		
<input type="checkbox"/>	02.01 Refractory Fibers		
		<input type="checkbox"/>	<b>18 Nuclear Science &amp; Technology (ALL)</b>
		<input type="checkbox"/>	01 Fusion Devices (Thermonuclear)
		<input type="checkbox"/>	02 Isotopes
		<input type="checkbox"/>	03 Nuclear Explosions & Devices (Non-Military)
		<input type="checkbox"/>	04 Nuclear Instrumentation
		<input type="checkbox"/>	05 Nuclear Power Plants & Fission Reactor Engineering
		<input type="checkbox"/>	05.01 Nuclear Fission Reactors (Power)
		<input type="checkbox"/>	05.02 Nuclear Fission Reactors (Non-Power)
		<input type="checkbox"/>	06 Nuclear Radiation Shielding Protection & Safety
		<input type="checkbox"/>	07 Radioactivity, Radioactive Wastes & Fission Products
		<input type="checkbox"/>	08 SNAP (Systems for Nuclear Auxiliary Power Technology)
		<input type="checkbox"/>	09 Fission Reactor Physics
		<input type="checkbox"/>	10 Fission Reactor Materials
		<input type="checkbox"/>	<b>19 Ordnance (ALL)</b>
		<input type="checkbox"/>	01 Ammunition & Explosives
		<input type="checkbox"/>	01.01 Pyrotechnics
		<input type="checkbox"/>	02 Aerial Bombs
		<input type="checkbox"/>	02 Combat Vehicles
		<input type="checkbox"/>	04 Armor
		<input type="checkbox"/>	05 Fire Control & Bombing Systems
		<input type="checkbox"/>	06 Guns
		<input type="checkbox"/>	07 Rockets
		<input type="checkbox"/>	08 Underwater Ordnance
		<input type="checkbox"/>	08.01 Torpedoes
		<input type="checkbox"/>	09 Explosions
		<input type="checkbox"/>	10 Ballistics
		<input type="checkbox"/>	11 Nuclear Weapons
		<input type="checkbox"/>	12 Directed Energy Weapons
		<input type="checkbox"/>	13 Guided Munitions
		<input type="checkbox"/>	<b>20 Physics (ALL)</b>
		<input type="checkbox"/>	01 Acoustics
		<input type="checkbox"/>	02 Crystallography
		<input type="checkbox"/>	03 Electricity & Magnetism
		<input type="checkbox"/>	04 Fluid Mechanics
		<input type="checkbox"/>	05 Atomic & Molecular Physics & Spectroscopy
		<input type="checkbox"/>	06 Optics
		<input type="checkbox"/>	06.01 Fiber Optics & Integrated Optics
		<input type="checkbox"/>	07 Particle Accelerators
		<input type="checkbox"/>	08 Nuclear Physics & Elementary Particle Physics
		<input type="checkbox"/>	09 Plasma Physics & Magnetohydrodynamics
		<input type="checkbox"/>	10 Quantum Theory & Relativity
		<input type="checkbox"/>	11 Mechanics
		<input type="checkbox"/>	12 Solid State Physics
		<input type="checkbox"/>	13 Thermodynamics
		<input type="checkbox"/>	14 Radiofrequency Wave Propagation
		<input type="checkbox"/>	15 Electromagnetic Pulses
		<input type="checkbox"/>	<b>21 Propulsion, Engines &amp; Fuels (ALL)</b>
		<input type="checkbox"/>	01 Air Breathing Engines (Unconventional)
		<input type="checkbox"/>	02 Combustion & Ignition
		<input type="checkbox"/>	03 Electric & Ion Propulsion
		<input type="checkbox"/>	04 Fuels
		<input type="checkbox"/>	05 Jet & Gas Turbine Engines
		<input type="checkbox"/>	06 Nuclear Propulsion
		<input type="checkbox"/>	07 Reciprocating & Rotating Engines
		<input type="checkbox"/>	08 Rocket Engines
		<input type="checkbox"/>	08.01 Liquid Propellant Rocket Engines
		<input type="checkbox"/>	08.02 Solid Propellant Rocket Engines
		<input type="checkbox"/>	09 Rocket Propellants
		<input type="checkbox"/>	09.01 Liquid Rocket Propellants
		<input type="checkbox"/>	09.02 Solid Rocket Propellants
		<input type="checkbox"/>	<b>22 Space Technology (ALL)</b>
		<input type="checkbox"/>	01 Astronauts
		<input type="checkbox"/>	02 Unmanned Spacecraft
		<input type="checkbox"/>	03 Spacecraft Trajectories and Reentry
		<input type="checkbox"/>	04 Ground Support Systems & Facilities for Space Vehicles
		<input type="checkbox"/>	05 Manned Spacecraft
		<input type="checkbox"/>	<b>23 Biotechnology (ALL)</b>
		<input type="checkbox"/>	01 Biomedical Instrumentation & Bioengineering
		<input type="checkbox"/>	02 Human Factors Engineering & Man Machine Systems
		<input type="checkbox"/>	03 Bionics
		<input type="checkbox"/>	04 Protective Equipment
		<input type="checkbox"/>	05 Life Support Systems
		<input type="checkbox"/>	06 Escape, Rescue & Survival
		<input type="checkbox"/>	<b>24 Environmental Pollution &amp; Control (ALL)</b>
		<input type="checkbox"/>	01 Air Pollution & Control
		<input type="checkbox"/>	02 Noise Pollution & Control
		<input type="checkbox"/>	03 Solid Wastes Pollution & Control
		<input type="checkbox"/>	04 Water Pollution & Control
		<input type="checkbox"/>	05 Pesticides Pollution & Control
		<input type="checkbox"/>	06 Radiation Pollution & Control
		<input type="checkbox"/>	07 Environmental Health & Safety
		<input type="checkbox"/>	<b>25 Communications (ALL)</b>
		<input type="checkbox"/>	01 Telemetry
		<input type="checkbox"/>	02 Radio Communications
		<input type="checkbox"/>	03 Non-Radio Communications
		<input type="checkbox"/>	04 Voice Communications
		<input type="checkbox"/>	05 Command, Control & Communications Systems
		<input type="checkbox"/>	<b>ALL ALL SUBJECT FIELDS AND GROUPS</b>

# INSTRUCTIONS FOR COMPLETING DD FORM 1540, "REGISTRATION FOR SCIENTIFIC AND TECHNICAL INFORMATION SERVICES"

## A. WHO IS ELIGIBLE

The Defense Technical Information Center's (DTIC's) products and services are available to U.S. Government organizations, their contractors, subcontractors, and potential contractors. In order to register for these services, all applicants are required to complete the DD Form 1540.

## B. WHERE TO FILE

Completed DD Forms 1540, and other related correspondence, should be mailed to:

Defense Technical Information Center  
DTIC-BCS, Registration Branch  
8725 John J. Kingman Road  
Suite 0944  
Fort Belvoir, VA 22060-6218

Telephone: (703) 767-8273  
Fax: (703) 767-8228

## C. RESTRICTED DATA AND/OR CNWDI

U.S. Government (Non-DoD) organizations requesting access to Restricted Data and/ or CNWDI must have the Department of Energy notify DTIC in writing that the individual listed as the point-of-contact (Item 4, "Attention") on the DD Form 1540 is authorized to receive such data.

## D. GENERAL INSTRUCTIONS

### 1. U.S. Government Organizations

(1) Section I - General Information. All applicants must complete Section I in full.

- DoD organizations complete only Section I if requesting access to unclassified/unlimited or unclassified/limited data. DoD organizations should include DSN numbers.

- Non-DoD Government organizations complete only Section I if requesting access to only unclassified/unlimited data.

(2) Section II - Security Officer. All U.S. Government organizations requesting access to classified data must obtain the signature of their organization's security officer. The security officer certifies that the organization listed in Section I may receive and store classified data at the access level indicated in Section I (Item 11, "Type of Access Desired").

(3) Section III - Prime Contractor Approval. Leave blank.

(4) Section IV - U.S. Government Approving Official. DoD organizations must complete Section IV if requesting access to classified data. Non-DoD Government organizations must complete Section IV if requesting access to unclassified/limited or classified data. Signature of Government Approving Official is required.

- Approving Official for DoD organizations is any designated official, such as the Commanding Officer, Technical Director, etc.

- Non-DoD Government organizations refer to DTIC's registration guide for the address of their approving official.

(5) Section V - Subject Fields and Groups. All U.S. Government organizations requesting access to classified data must select the pertinent subject fields of interest based on user need-to-know requirements.

### 2. Contractors, Subcontractors, Potential Contractors, CRDA Partners, and Grantees

Access to export-controlled data requires DTIC's receipt of a certified copy of the DD Form 2345, "Militarily Critical Technical Data Agreement." Access to classified data requires approved facility clearance from the Defense Investigative Service (DIS). For more information, refer to DTIC's registration guide.

(1) Section I - General Information. All contractor's subcontractors, and potential contractors must complete Section I in full. Cite your prime contract number and expiration date in this section.

(2) Section II - Security Officer. Leave blank.

(3) Section III - Prime Contractor Approval. All subcontractors must complete Section III. Cite your subcontract number and expiration date in this section.

(4) Section IV - U.S. Government Approving Official. All contractors, subcontractors, and potential contractors must complete Section IV. Signature of Government approving official is required. (Refer to DTIC's registration guide for information on who may qualify as the approving official.)

(5) Section V - Subject Fields and Groups. All contractors, subcontractors, and potential contractors requesting access to classified data must select the pertinent subject fields of interest based on user need-to-know requirements.

## E. AFTER REGISTRATION

(1) DTIC will mail a numeric user code and additional information to the user upon completion of registration.

(2) Registered DTIC users must notify DTIC in writing of any changes to their current DD Forms 1540.

(3) Registered DTIC users receive a notice from DTIC 60 days prior to the scheduled expiration date of their service.

## F. ADDITIONAL INFORMATION

For a more complete instructional guide, refer to the "Registration Guide to the Defense Technical Information Center (DTIC)." Copies may be obtained from the address in Paragraph B.